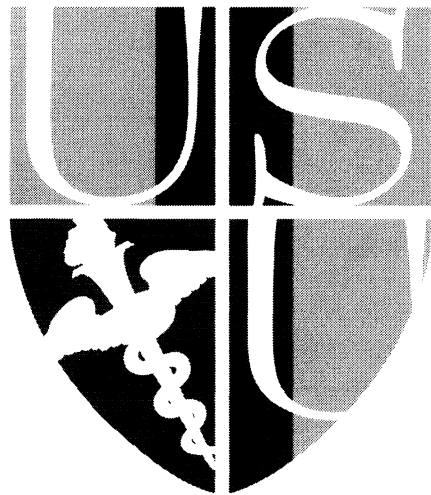


**USUHS  
INSTRUCTION  
6201**





# UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES



## SUBJECT: Human Immunodeficiency Virus Screening Requirements for Uniformed Services University of the Health Sciences Employees with OCONUS Assignments

Instruction 6201

OCT 13 1998

(VAM)

### ABSTRACT

This Instruction provides guidance on host nation Human Immunodeficiency Virus (HIV) screening requirements for civilian employees of the Uniformed Services University of the Health Sciences (USUHS) with OCONUS assignments to certain host nations.

**A. Reissuance and Purpose.** This Instruction reissues USUHS Instruction 6201<sup>a</sup>, implements DoD Directive 6485.1<sup>b</sup>, and establishes policies and procedures of the USUHS for the screening of USUHS civilian employees with official OCONUS assignments, to comply with HIV screening requirements of certain host nations.

**B. References.** See *Enclosure 1*.

**C. Applicability.** This Instruction applies to all USUHS civilian employees, both faculty and staff.

**D. Definitions.** See *Enclosure 2*.

**E. Policy.** It is USUHS and DoD policy to comply with host nation requirements for HIV screening of civilian employees.

**F. Responsibilities.**

1. The President, USUHS shall designate a physician to oversee the medical aspects of the HIV screening program.

2. The Vice President, Administration and Management (VAM) shall be responsible for coordinating the administrative aspects of the HIV screening program.

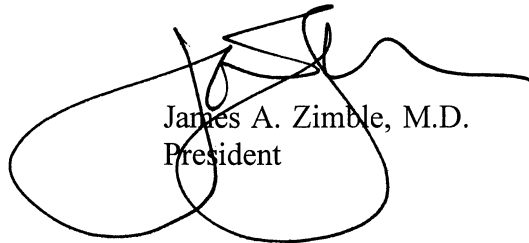
3. The Administrative Support Division (ASD) shall provide each overseas traveller with the required information pertaining to the host country from the Foreign Clearance Guide (DoD 4500.54G).

4. The Environmental Health and Occupational Safety (EHS) Department shall coordinate the testing of the employee.

5. The Physician assigned by the President, USUHS, to oversee medical aspects of this program shall receive all HIV test results and coordinate issuance of certification.

6. USUHS Civilian Employees shall:  
a. Coordinate travel plans with ASD in sufficient time (2-3 weeks in advance of the expected travel date), to receive an HIV certificate if required; and  
b. Obtain an HIV certificate before traveling if required by the host nation.

**G. Procedures.** See *Enclosure 3*.



James A. Zimble, M.D.  
President

Enclosures:

1. References
2. Definitions
3. Procedures

**REFERENCES**

- (a) USUHS Instruction 6201, "HIV Screening Requirements for USUHS Employees with OCONUS Assignments," dated January 17, 1990 (hereby cancelled)
- (b) DoD Directive 6485.1, "Human Immunodeficiency Virus-1 (HIV-1)," dated March 19, 1991



## DEFINITIONS

1. Civilian Employees. Current and prospective USUHS civilian employees.
2. Host Nation. A foreign nation where USUHS civilian employees are assigned temporarily to perform their official duties.
3. Human Immunodeficiency Virus (HIV). The virus associated with the Acquired Immune Deficiency Syndrome (AIDS).



**PROCEDURES**

1. Upon the preparation of travel orders, identification will be made by ASD and the employee through the Foreign Clearance Guide that testing is required. Employees who are going TDY to foreign countries may obtain information from the Center for Disease Control (CDC) International Travelers Hotline at (404)332-4559, in Atlanta, GA, or via the CDC home page on the Internet at **[HTTP://WWW.CDC.GOV](http://www.cdc.gov)**.
2. HIV screening is considered a requirement imposed by another nation that must be met before a final decision is made to approve travel orders to the country.
3. The EHS will arrange for testing to be performed at no cost to USUHS civilian employees.
4. Initial screening will be based on an Enzyme Linked Immuno Assay (ELISA) test for antibody against HIV 1. The specific test employed must meet Food and Drug Administration and Department of the Army specifications. A positive or indeterminant ELISA test will not be reported as "positive" until repeated and confirmed by Western blot analysis, according to Department of the Army criteria.
5. The Physician, assigned by the President, USUHS, will confidentially inform all employees testing positive for HIV.
6. Some host nations may not bar entry to HIV positive civilian employees, but may require reporting such individuals to host nation authorities. Civilian employees who are evaluated as testing HIV positive will be informed of the reporting requirement.
7. The length of validity of the certificate will depend on the host country.
8. Employees refusing to comply with the requirements of this will not be issued travel orders to those countries that require HIV testing.